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NASA Procedural Requirements

COMPLIANCE IS MANDATORY

NPR 7120.5D

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Subject: NASA Space Flight Program and Project Management Requirements

Responsible Office: Office of the Chief Engineer

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APPENDIX C. Formulation Authorization Document Template

C.1 Program FAD Title Page

<p style="text-align: center;">Program</p> <p style="text-align: center;">Formulation Authorization Document</p> <p>(Provide a title for the candidate program and designate a short title or proposed acronym in parenthesis, if appropriate.)</p>	
_____ Mission Directorate Associate Administrator	_____ Date

Figure C-1 Program Formulation Authorization Document Title Page

C.2 Project FAD Title Page

<p style="text-align: center;">Project</p> <p style="text-align: center;">Formulation Authorization Document</p> <p>(Provide a title for the candidate project and designate a short title or proposed acronym in parenthesis, if appropriate.)</p>	
Mission Directorate Associate Administrator	Date
Program Manager	Date

Figure C-2 Project Formulation Authorization Document Title Page

C.3. Program/Project FAD Template

PROGRAM/PROJECT
FORMULATION AUTHORIZATION DOCUMENT
(PROGRAM/PROJECT TITLE)

1.0 PURPOSE

Describe the purpose of the program/project. The program/project purpose must have clear traceability from the goals and objectives in the Mission Directorate Strategies or Program Plan (as applicable). This need is independent of any particular technological solution and is stated in terms of functional capabilities.

2.0 AUTHORITY

Describe the NASA organizational structure for managing the formulation process from the MDAA to the NASA Center program/project managers, as applicable. Include lines of authority, coordination, and reporting.

3.0 PROGRAM / PROJECT GOALS AND OBJECTIVES

Describe the level or scope of work, goals, and objectives to be accomplished in the formulation phase, formulation cost targets and constraints, the time available, and any other constraints.

4.0 INTERNAL PARTICIPANTS

Identify Mission Directorates, Mission Support Offices, and Centers to be involved in the activity, their scope of work, and any known constraints related to their efforts (e.g., the program/project must be co-funded by a different Mission Directorate).

5.0 EXTERNAL PARTICIPANTS

Identify participation external to NASA to be involved in the activity, their scope of work, and any known constraints related to their efforts (e.g., the program/project must be co-funded by the external participant).

6.0 FUNDING

Identify, by fiscal year, the funding that will be committed for formulation.

7.0 REVIEWS

Describe the reviews according to the space flight program and project reviews tables in Chapter 2, required during the formulation phase.

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